



Castle Camps CofE (VC) Primary School
Church Lane, Castle Camps, Cambridge CB21 4TH

Telephone: 01799 584270
Fax: 01799 584442
E-mail: office@castlecamps.cambs.sch.uk
Website: www.castlecampsschool.co.uk

Headteacher: Miss A.E.O'Connor

27th September, 2013

To the Parents of Children in Years 5 and 6

Dear Parents,

Y5/6 RESIDENTIAL VISIT 2014

The Residential visit for Year 5/6 has been booked for Monday 7th July – Wednesday 9th July, 2014 at PGL Adventure UK, Caythorpe Court, Caythorpe Heath Lane, Caythorpe, Grantham, Lincs, NG32 3EP. An information leaflet is attached to this letter.

The provisional cost of the travel, accommodation and activities per pupil at PGL with all Year 5 & 6's participating is £231.75.

Please return to your child's teacher the following:-

- ✓ Parent/Pupil Agreement
- ✓ Permission Form
- ✓ Payment Card
- ✓ Your cheque/cash for the non-returnable deposit of £25 payable to Castle Camps C of E (VC) Primary School

Please ensure that these are sent to the office no later than morning registration on Friday 4th October, 2013. Please send all future payments (cheques payable to Castle Camps C of E (VC) Primary School please) **together with your payment card**, to the office **via the class teacher**. You can appreciate that each group payment from us to PGL amounts to a considerable sum, therefore prompt payment is essential to retain our booking.

Pupil Payment Schedule – Total Cost approx. £231.75

£25.00 Non-returnable deposit on Friday 4th October, 2013
£35.00 Interim payment on/by Wednesday 11th December, 2013 (ALL payment options).
£171.75 Full payment completed by Monday 12th May, 2014

Monthly Payments

£25.00 Deposit (non-returnable) Friday 4th October, 2013
£35.00 on 4th Nov, 4th Dec, 4th Feb, 4th Mar, 4th Apr and 12th May (approx £31.75)

Weekly Payments

£25.00 Deposit (non-returnable) Friday 4th October, 2013
£10.00 per week starting Monday 7th October, 2013, Balance by 12th May, 2014

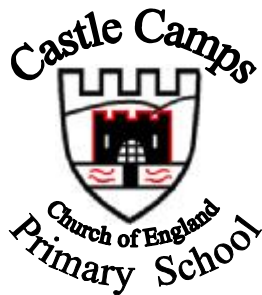
If you have any questions regarding the trip, please speak to me as soon as possible. I appreciate the trip is expensive, but we have explored other options and have not found a cheaper alternative that offers the range of activities available at PGL.

It promises to be an exciting and worthwhile trip for all the children.

Yours sincerely,

Miss A. O'Connor





Provisional Kit List – Caythorpe Court, 2014

All essential activity and safety equipment is provided

We suggest that the children bring old clothes which you and they will not be sorry to throw away! Most of the activities require the children to wear a long sleeved top and long trousers – preferably not jeans. It can be quite chilly in the mornings at Caythorpe, so I would strongly recommend the children bring a fleece.

Tracksuit or flexible bottoms (three pairs)

trousers/shorts – jeans for the evening

T shirts

3 Long sleeved tops

Trainers

Casual shoes for spare time/indoors

Fleece

Socks – thick and thin

A light waterproof jacket (and trousers if available).

Several complete changes of underwear

Nightwear & Slippers

Handkerchiefs/Tissues

Several plastic bags (for wet/soiled linen)

Washing kit – flannel, 2 towels, soap, toothbrush, toothpaste, roll-on deodorants etc.

Aerosol deodorants and all other aerosols are banned - Fire Regulations

Sunhat or cap – one which gives adequate protection to the whole head and in particular the back of the neck - not a sun visor.

Sun cream

After Sun

Lip balm

Pencil, pen, ruler etc.

Something to cuddle

Drinking water bottle

A small rucksack in which to carry cameras, sun cream and water bottle.

Reading book

Disco outfit!

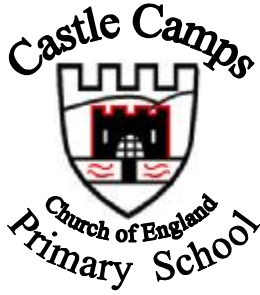
Optional: disposable camera, travel alarm clock, pocket torch. The children may take pictures during the activities and evening entertainments but no in their rooms.

On arrival, PGL will confirm our evening entertainments. Occasionally, a disco is held on the last night, so it would be a good idea to pack something nice to wear.

Bedding is provided at Caythorpe Court.

PLEASE LABEL CLEARLY with your child's name and the school name ALL clothes/personal effects.

THE CHILDREN ARE NOT PERMITTED TO BRING MOBILE 'PHONES, ELECTRONIC GAMES, IPODS ETC.



CASTLE CAMPS C OF E (VC) PRIMARY SCHOOL

PGL – 2014 Permission Form

Monday 7th to Wednesday 9th July, 2014

I give permission for to take part in the
School Journey to:

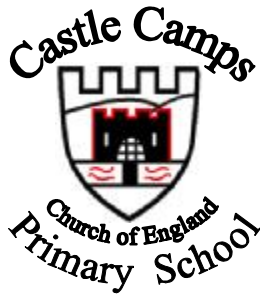
**PGL Adventure UK, Caythorpe Court, Caythorpe Heath Lane,
Caythorpe, Grantham, Lincs, NG32 3EP.**

I enclose, as the **non-returnable deposit**, a cheque for **£25.00** made payable to
Castle Camps C of E (VC) Primary School

Signed:

Print Name:

Dated:



**Castle Camps C of E (VC) Primary School
Parent/Pupil Agreement – PGL Caythorpe Court 2014**

Pupils are expected to prove to staff that they have earned the privilege to attend PGL. If this is in doubt at any time during the proceeding months, the Headteacher has the authority to withdraw any pupil from the group. The school will not be liable for any loss of monies and it will be the responsibility of the parents to negotiate with the company the possibility of any refunds. Cancellation charges will be a percentage of the total cost within 56 days before departure.

Parent Agreement

I have read and accepted the terms of this letter, and discussed them with my child. I understand the need for responsible behaviour on his/her part. Should it be the case that during the visit my child's behaviour is considered to be a risk to the enjoyment or safety of others, I understand that I will be contacted and expected to travel to Lincolnshire to collect my child at my own expense.

Parent signature: _____

Print name: _____

Date: _____

Pupil Agreement

I have discussed this form with my parents and understand what is required of me, both prior to and during the visit to PGL.

I agree to:

- Try my best at all times
- Respect those around me
- Abide by the Centre's rules and regulations and to listen very carefully to all instructions during the visit
- Tell a member of the school staff if I am worried or have a problem

I understand that:

- I understand that attending PGL is a privilege and accept that poor behaviour in school will result in my exclusion from the visit.
- If I consistently break this agreement then my parents will be contacted and I may have to return home.

Signed: _____

Print name: _____

Date: _____