



Castle Camps CofE (VC) Primary School
Church Lane, Castle Camps, Cambridge CB21 4TH

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Headteacher: Miss A.E.O'Connor

3rd March, 2014

To the Parents of «Title», «First_Name»

Dear Parents,

We will be holding Parent Consultations on the following days and times in the School Hall:-

Tuesday 18th March, 2014 4.30 – 7.30 p.m.

Class 1 Miss Smith
Class 2 Mrs. Sullivan
Class 3 Mrs. French
Class 4 Mrs. Wright (12.30 – 6.00 p.m.)
Class 5 Mrs. Williams

Thursday 20th March, 2014 3.30 – 6.00 p.m.

Class 1 Miss Smith
Class 2 Mrs. Sullivan
Class 3 Mrs. French
Class 4 Mrs. Wright
Class 5 Mrs. Williams

During these consultation evenings there will be an opportunity for you to meet with your child's class teacher for ten minutes at a booked time. Please complete the form below (indicating your preferred date and time) and return it to school by Monday, 10th March, 2014. Your child's teacher will then send a slip confirming the date and time allocated.

Yours sincerely,

Miss A. E. O'Connor

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Parent Consultation

I/We would like to make an appointment with:-

Class	Teacher	Date	Preferred Time
1	Miss Smith		
2	Mrs Sullivan		
3	Mrs French		
4	Mrs Wright		
5	Mrs Williams		

«Title», «First_Name»

Signed Date

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