



Castle Camps CofE (VC) Primary School
Church Lane, Castle Camps, Cambridge CB21 4TH

Telephone: 01799 584270
Fax: 01799 584442
E-mail: office@castlecampscambs.sch.uk
Website: www.castlecampsschool.co.uk

Headteacher: Miss A.E.O'Connor

25th November, 2013

Dear Parents,

Admission to Primary Schools in Cambridgeshire for children born between 1st September, 2009 and 31st August, 2010

I am writing to you because you have previously expressed an interest in a Reception place for your child at Castle Camps Primary School, starting in September 2013. If you still wish to apply for a place at this School you must complete a Primary Common Application Form which is available from **18th November, 2013**.

For children residing in Cambridgeshire this form can be completed online at www.cambridgeshire.gov.uk/admissions or is contained within the booklet "First Steps Admission to Schools in Cambridgeshire – A Guide for Parents 2014/2015" copies are available from the Cambridgeshire Admissions Team, Box No: CC1206, Castle Court, Castle Hill, Cambridge CB3 0AP Tel: 01223 699200 Fax: 01223 727941 email admissions@cambridgeshire.gov.uk or a limited supply are available for collection from the School Office. The closing date for applications is **15th January, 2014**.

For children residing in Suffolk this form can be completed online at www.suffolk.gov.uk/admissionstoschools or for more details please contact Suffolk County Council, Admissions Team, Constantine House, 5 Constantine Road, Ipswich, Suffolk IP1 2DH Tel: 0845 600 0981 email admissions.suffolk@csduk.com The closing date for applications is **15th January, 2014**.

If you have any queries at all about the admissions process, please do not hesitate to contact the School Office or the Cambridgeshire or Suffolk Admissions Team on the above numbers.

Open Morning

We are holding an Open Morning on **Friday 13th December, 2013** to which you are invited. This will start at 9.30 a.m. and last for approximately 1½-2 hours.

During the visit you will have an opportunity to look around the whole school and talk to the staff and children. There will also be a chance to ask any questions you may have over coffee. The visit is for **parents only** (children who are offered places will be invited in to School during the summer term 2014). Please telephone the school to let us know whether you would like to join this visit.

Yours sincerely,

Miss A. O'Connor, Headteacher/Miss L. Smith, Reception Teacher
S:\Office Share\Admissions\Primary Admissions Booklet 2.doc

