



Castle Camps CofE (VC) Primary School
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Headteacher: Miss A.E.O'Connor

4th December, 2013

To the Parents of «Title», «First_Name»

Dear Parents,



The children would like to invite you to their Christmas Production “**Christmas Around the World**” which will be performed on Wednesday 18th December at 1.45 p.m. and 6.00 p.m. Children will leave school on this day in/with their costumes and ALL need to return to school wearing the costume at 5.45 p.m.

If you would like tickets for the Production, please complete and return the slip below as soon as possible, first come first served (tickets will be sent home on Wednesday 11th). There will be no entrance charge, but there will be a collection after each performance towards costs.

Due to Health & Safety Regulations, and **limited space**, we are offering a total of **2 tickets per family (these can be split between performances)**. We only have **80 tickets** available per performance. It is unusual for there to be spare seats for any of the performances but we will keep a “reserve” list for additional tickets in the School Office. **Everyone** must have a ticket which is colour coded for each performance, as we are not allowed to have adults or children standing in the audience.

Castle Camps Pre-School children will have seen the Production. We suggest that children under 4 do not attend the afternoon or evening performances as they tend to cause distraction to the performers BUT they are welcome to attend the Dress Rehearsal on Tuesday 17th December at 9.30 a.m., but please inform the School Office so that we know how many to expect .

We look forward to seeing you at one of the performances.

Yours sincerely,

Miss L. Wheeler

Production/ticket request KS2 2013.doc

“CHRISTMAS AROUND THE WORLD”

Please allocate my **TWO** family tickets as follows:- **(please circle carefully your requirement)**

Weds 18 th Dec 1.45 p.m.	2 tickets	1 ticket	1 ticket/2 tickets spare if available
Weds 18 th Dec 6.00 p.m.	2 tickets	1 ticket	1 ticket/2 tickets spare if available

Signed

«Title», «First_Name»

