



Castle Camps CofE (VC) Primary School
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Headteacher: Miss A.E.O'Connor

3rd December, 2014

To the Parents of «Title», «First_Name»

Dear Parents,



The children would like to invite you to their Christmas Production “**Christmas 1914**” which will be performed on Wednesday 17th December at 1.45 p.m. and 5.30 p.m. Children will leave their costumes at school. For the evening performance please can they return promptly at 5.00 p.m. The performance is approximately one hour so children will need collecting at 6.30 p.m., from the School Hall, after they have gone back to class to change. They will be leaving their costumes in School.

If you would like tickets for the Production, please complete and return the slip below as soon as possible, first come first served (tickets will be sent home on Monday 15th). There will be no entrance charge, but there will be a collection after each performance towards costs.

Due to Health & Safety Regulations, and **limited space**, we are offering a total of **2 tickets per family (these can be split between performances)**. We only have **80 tickets** available per performance. It is unusual for there to be spare seats for any of the performances but we will keep a “reserve” list for additional tickets in the School Office. **Everyone** must have a ticket which is colour coded for each performance, as we are not allowed to have adults or children standing in the audience.

Castle Camps Pre-School children will have seen the Production. We suggest that children under 4 do not attend the afternoon or evening performances as they tend to cause distraction to the performers BUT they are welcome to attend the Dress Rehearsal on Tuesday 16th December at 9.30 a.m., but please inform the School Office so that we know how many to expect .

We look forward to seeing you at one of the performances.

Yours sincerely,

Mrs. L. French

Production/ticket request KS2 2014.doc

“CHRISTMAS 1914”

Please allocate my **TWO** family tickets as follows:- **(please circle carefully your requirement)**

Weds 17 th Dec 1.45 p.m.	2 tickets	1 ticket	1 ticket/2 tickets spare if available
Weds 17 th Dec 5.30 p.m.	2 tickets	1 ticket	1 ticket/2 tickets spare if available

Signed

«Title», «First_Name»

