



Castle Camps CofE (VC) Primary School
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Headteacher: Miss A.E.O'Connor

Monday, 12th September 2016

Dear Parents,

IMPORTANT: Keeping our children safe

Since the beginning of term, I have become increasingly concerned about parking outside the school and the supervision of children during drop off and pick up times. We know these problems are caused by a very small minority, but nevertheless it continues to be an issue.

Parking

To those of you who have never parked inconsiderately, we are sorry you have to receive yet another communication of this nature. Can we ask you to help us to tackle the problem by approaching parents who you see parking badly to remind them politely of our concerns? To those of you who have parked inconsiderately, even if only once or twice, we remind you that **the safety of the children and needs of the local residents are paramount**. Although the current building works mean there are more vehicles parked in the bay and along the High Street, we ask that everyone reads the reminders below and ensures that the area is clear as possible for the children. I will also be advising all staff and the contractors of our expectations.

Supervision of children

Before school, children in all other classes should be accompanied onto the front playground by their parent/carer and then, after saying goodbye, walk straight to class where they will be greeted by their class teacher. Parents of children in Mrs Lawson's Class (Hedgehogs) can accompany their children into Class 1. The side gate is locked at 9am.

At the end of the day, the side gate is opened at 3:15pm. Parents of children in Years 1-6 are asked to wait on the main back playground where they will be able to collect their child from the class teacher. Please avoid waiting by the side gate, as this causes a bottleneck. Parents with children in Hedgehog Class, should collect their child from the classroom. We ask that parents supervise younger siblings carefully and that all families leave the site as soon as possible to ensure the side gate can be locked and the site made secure.

Reminders

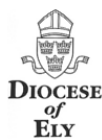
- **Never park on the zig zags.** It is a parking contravention to stop even for a few seconds on the zigzags.
- Try and **park at least 15 metres from a road junction**. This makes it safer for children to see cars approaching, for cars to see children crossing and helps maintain the flow of traffic.
- **Don't park on double yellow lines.** These restrictions are there to prevent cars parking in dangerous locations, and in areas that could restrict vehicle movements.
- Please **do not park across neighbours' driveways**.
- **Don't park over bus stops** or bus lay-bys because you could endanger the safety of those using public transport and restrict the movement of the school bus on its approach and when it's ready to leave.
- **Never double-park**, even in front of the parking bays, as this can block the road, making it difficult for drivers to see pedestrians when they are trying to cross the road.
- Please **do not leave children unsupervised**, either in the car or by themselves at the side of the road.

Thank you for your support and cooperation.

Yours sincerely,

Miss A.E. O'Connor

Headteacher



"This is a good school."
Ofsted 2015

