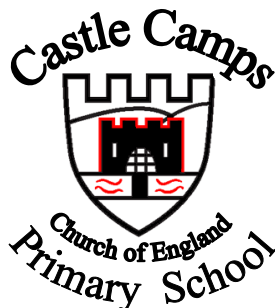


Castle Camps C. of E. (V.C.) Primary School



Policy for Charging & Remissions

**Date Approved by the Governing Body: 23rd
September 2024
To be Reviewed: September 2025**

The Governing Body of Castle Camps Primary School recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences, can make towards pupils' education.

The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

Charges

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the School:

- **School Journeys in School Hours**

A voluntary contribution towards the cost of educational visits.

The board and lodging element of approved residential activities deemed to take place in school hours, plus a voluntary contribution towards transport costs.

- **Activities outside School Hours**

The full cost to each pupil of all approved activities deemed to be optional extras taking place outside school hours.

- **Individual Instrumental Tuition**

The cost to the pupil for providing any instrumental tuition not part of normal school curriculum provision. Musical instrument tuition in **piano and iRock is provided**, with peripatetic staff and is held onsite. The tutors have responsibility for teaching and regular reporting as well as charging for their lessons. Time is allowed out of normal lessons for up to half-an-hour a week per pupil on a rota basis. See paragraph 'Remissions' with regard individual assistance.

- **Charging in Kind**

The cost of materials, ingredients, equipment (or the provision of them by parents) for the following subjects: DT, Science, Art/Craft.

The Governing Body reserves the right to charge for ingredients and materials, or require them to be provided, if the parents have indicated in advance that they wish to own the finished product.

General

The Governing Body may, from time to time, amend the categories of activity for which a charge may be made.

Parents may be advised that the continuance of an activity may depend upon voluntary contributions but, once it has been decided to run such an activity, no qualifying child will be excluded on the grounds of not being able to make a voluntary contribution.

Remissions

Where the parents of a pupil are in receipt of Income Support, Income-based Jobseekers' Allowance, Child Tax Credit only or Support under Part VI of the Immigration & Asylum Act 1999, the Governing Body will offer to remit in full the cost of board and lodging for any residential activity which is deemed to take place in school hours or where it forms part of the syllabus for the National Curriculum.

The Governing Body may wish to remit in full or in part the cost of other activities for particular groups of parents, for example in the case of family hardship. When arranging a chargeable activity such parents will be invited in confidence for the remission of charges in full or in part. The Headteacher in consultation with the Chair of Governors will make authorisation for such remission.

School House Trust Fund

At present, the monies available through the School House Trust Fund pay for 25% of the coach hire costs for day activities and 10% of the total cost of residential visits for all children. The School House Trust Fund also pays for 100% of the coach hire costs for visits to the local churches and to cluster group schools for some sports and other activities.

This is subject to review and the Headteacher reserves the right to vary the subsidies.