



Castle Camps C. of E. Primary School

Church Lane, Castle Camps, Cambridge CB21 4TH

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Dear Parents/Carers,

Please see today's Newsletter for updates.

Kind regards,

Miss Alexandra O'Connor
Headteacher

Mrs Amanda Clay is retiring

We would like to let parents know that our brilliant office manager (Mondays and Tuesdays), Mrs Clay, is retiring at the end of this academic year. Mrs Clay has been a warm, friendly, and incredibly helpful presence at the heart of our school, supporting children, families, and staff with kindness, patience, and her wonderful sense of humour. So much of what she does happens behind the scenes - the careful organisation, the problem-solving, and the daily support that keeps school life running smoothly - and it is not always seen or fully appreciated in the moment. We are enormously grateful for everything she has given to our school community, and she is going to be very much missed. We wish Mrs Clay every happiness as she prepares for this well-deserved next chapter.

From September, Mrs Clare Smith, who currently job-shares with Mrs Clay, is extending her hours to cover Monday and Tuesday. She is already a much-valued member of our office team, and we are delighted that she has accepted this offer. We know she is going to be a tremendous asset to the school in this expanded role.

Mrs Clare Smith

Mrs Smith will be undergoing a planned medical procedure next week and will then begin the required recovery period, which is expected to last until mid-July. We wish Mrs Smith the very best for a successful operation and a full recovery.

During this time, the Office will continue to be covered, as previously, by Mrs Clay (Mondays and Tuesdays), with temporary staffing also in place from Wednesday to Friday each week.

Please note that on Wednesdays, Thursdays and Fridays, the Office opening hours will be:

Friday, 5th June

3:20pm - Ice Lolly Fridays begin

Monday, 8th June

LVC Work Experience students in school all week

Y1 Phonics Checks begin

Tuesday, 9th June

4:30pm New Reception Meeting

Wednesday, 10th June

3:30pm – 5pm Governors Meeting (Curriculum)

Thursday, 11th June

Miss O'Connor at HT Conference

Friday, 12th June

CCPS Summer Fayre after school

Monday 15th June

Class Photos

Tuesday, 16th June

FOCCS Father's Day gifts – sale begins

Wednesday, 17th June

New Reception Teddy Bears' Picnic

FOCCS Father's Day gifts

Thursday, 18th June

Badgers & Deer Trip

Friday, 19th June

Father's Day Breakfast Butties

Wednesday, 24th – Friday, 26th June

Y6 Residential to Thorpe Woodlands

8:30am – 12 noon

2:00pm – 3:30pm

The office will be closed between 12 noon - 2pm.

We appreciate that this may be a challenging period for the Office team. To help us manage the workload effectively, we politely ask that parents and carers contact the Office **only for essential matters**, and preferably via the Office email, during this time. In addition, prompt arrival at school, with the children fully-equipped for the day ahead will also be supportive.

Thank you for your understanding and cooperation.

Sunhats and Sunscreen

Now the warmer weather has arrived, please make sure that your child brings in a sun hat each day and has applied sun cream.

Snacks

We encourage the children in Key Stage 2 to bring in a healthy snack each day. Please ensure that you are not sending in sweets or chocolate bars. Fruit, or vegetable sticks instead, please. Also, we are reminding the children of the importance of remaining still while they eat their snack.

All children in EYFS-Y2 receive a free item of fruit as part of the Government scheme. Unfortunately, this does not extend to Years 3 and beyond.

Swimming

Unfortunately, we will be unable to swim this term due to on-going issues with our heating system. We have applied for capital funding from the Local Authority to support costs of replacing our oil tanks, and are working closely with our insurance company. Regrettably, this is taking a long time to resolve.

School Reports

End of year school reports will start to be issued to parents from Friday, 3rd July. Within the report will be information on which class your child will be moving to in September.

Sports Day

Sports Day will take place on the morning of Thursday, 2nd July. We will be sending a letter out to our families regarding this next week with further details.

Year 6

LVC Athletics

On Wednesday, 1st July, the Y6 children moving on to Linton Village College are looking forward to a lovely transition event at the College, where they will have the opportunity to meet other children within the cluster that will be joining them in Y7.

Leavers' Party

We will be holding a Leavers' Party on Friday, 10th July to wish goodbye to our pupils in Y6. We will also be extending the invitation to include pupils in Y5, many of whom have close friendships with the Y6 pupils.

Leavers' Service

Our Y6 Leavers' Service will take place on the last day of term, Friday, 17th July at 1:45pm. A letter will be sent home to Y6 parents very soon to book seats.